



1627 W. Lakewood Blvd.
Holland, MI. 49424
Phone / Fax: 616-399-9190

Today's Date: _____

General Building Reservation Form

Building Requested: Red Brick Anchor LLPP Outdoors / Parking Lot
(Please Circle As Needed)

Event Name / Description: _____

Name: _____ Address: _____

Phone: _____ Cell: _____ Email: _____

Date Needed: _____ Starting Time: _____ Ending Time: _____

Estimated Number of Persons Attending: _____

Area / Rooms Needed: _____

Set Up Needs: _____
(i.e. tables / chairs / room arrangement)

Equipment Needs: _____

Sound Support Needed? _____ Visual / Power Point? _____

Additional Comments: _____

Total fee charged: _____ Deposit Received: _____ Date: _____

Final Payment Due: _____ Amount Due: _____ Paid In Full Date: _____

I _____ have received, read, and agree to the rules, expectations, and clean up requirements related to the above requested building. Failure to comply could result in denial of future requests, and any cleaning or repair costs that may apply.

Signature: _____ Date: _____

Authorized Signature: _____ Date: _____

Harderwyk staff reserves the right to be present at any and all events taking place at Harderwyk Ministries buildings and grounds.

In Computer: _____ In Schedule: _____